**Request for Change in Local Delivery Facilities**

Pursuant to the Delivery Point Assessment Process in Attachment AQ of the Tariff notice is hereby provided on (date of notice) to (the Host Transmission Owner) and Transmission Provider that Transmission Customer requests certain changes in delivery point(s) under the agreement.

Responses marked with an asterisk (\*) are required. Supply all details that are known or projected.

# Requested Modification

1. Description of delivery point modification\*
	1. Type of change requested (new delivery point, upgrade of an existing delivery point, retirement or abandonment of an existing delivery point, etc.) \*
	2. Proposed in service date of the modification\*
	3. Reason for the requested change (i.e. upgrade, retirement, replacement of existing delivery point facilities; establishment of a delivery point and facilities; unexpected step load changes at an existing delivery point) \*
	4. Related transmission service agreement\*
	5. Location of the delivery point change and identification of the facilities involved\*
		1. Geographic location of the new delivery point or the delivery point to be modified\*
		2. The transmission facilities of the Host Transmission Owner involved in the change\*
		3. Voltage of the facilities involved\*
		4. Desired meter location\*
		5. Expected impact on other delivery points, if any\*
			1. Load transfer from another delivery point and, if so, estimated amount\*
			2. Anticipated modifications to other delivery points due to this change, if any\*
		6. Facilities of others that may be involved\*
2. Facilities to be constructed
	1. Facilities to be constructed or provided by the Host Transmission Owner
	2. Facilities to be constructed or provided by the Transmission Customer
3. Technical Aspects of a new delivery point
	1. Location
		1. Located near structure number
		2. 911 address
		3. State, County and ¼ of ¼ Section number
		4. GPS Coordinates
	2. Technical aspects
		1. Anticipated service voltage
		2. Number of wires (3 or 4 wire connection)
		3. Service voltage
		4. Meter
			1. Type
			2. Voltage
			3. Supplied by
			4. Owned by
			5. PTs and CTs required
			6. Communications configuration
		5. Anticipated starting load
		6. Transformer size and voltages
		7. Transmission line conductor size and impedance rating
		8. Type and location of protective devices
4. Other pertinent information

# Attachments:

1. Ten year load forecast for the delivery point being added or modified and any associated changes in the load forecast for other delivery points.
2. One-line diagram showing existing and proposed changes to local delivery facilities pertaining to the request.
3. Idev modeling file(s) for anticipated load.

# Requestor Contact:

Name:

Title:

Mailing Address:

Email Address:

Voice Phone No.:

By: (Representative of Transmission Customer)

Title:

Date: